Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

 1. the CoC Application,
 2. the CoC Priority Listing, and
 3. all the CoC's project applications that were either approved and ranked, or rejected.

 As the Collaborative Applicant, you are responsible for reviewing the following:

 1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
 2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
 3. All information provided to ensure it is correct and current.
 4. Responses provided by project applicants in their Project Applications.
 5. The application to ensure all documentation, including attachment are provided.

 Your CoC Must Approve the Consolidated Application before You Submit It
 - 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
 - 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions
 Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

 Attachments
 Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
 - Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
 - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1A-1. CoC Name and Number: WV-500 - Wheeling, Weirton Area CoC

1A-2. Collaborative Applicant Name: City of Wheeling

1A-3. CoC Designation: CA

1A-4. HMIS Lead: West Virginia Coalition to End Homelessness

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	

	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
3.	Disability Advocates	Yes	No	Yes
4.	Disability Service Organizations	Yes	No	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	No	No	No
11.	LGBTQ+ Service Organizations	Nonexistent	No	No
12.	Local Government Staff/Officials	Yes	No	Yes
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	No	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	Yes

17.	Organizations led by and serving LGBTQ+ persons	No	No	No
18.	Organizations led by and serving people with disabilities	Yes	No	Yes
19.	Other homeless subpopulation advocates	Yes	No	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	No	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The City of Wheeling as a new Lead Agency has sought to improve the data collection processes to accurately determine the representation and needs of underserved members, particularly Black and Brown communities, within our CoC. The City of Wheeling has also tried to promote involvement and grow attendance in the Individuals with Lived Experience group to ensure needs of all communities are identified. A new lead agency will be appointed and processes identified for process and service improvement. Coordinated entry and HMIS providers will be identified and help improve processes for data collection and identification of disparities in services

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	

2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. A stand-alone NPCoC website was created that will be leveraged to invite future members. The City's website and social media channels were leveraged to communicate with existing NPCoC members. A new lead agency and CoC board will establish a policy and procedure for formalizing membership.
2. The City of Wheeling's marketing/legal/HR department was sought to check accessibility of all posts and have helped to ensure all posts are ADA compliant.
3. The NAACP and Men of Change focus on serving culturally specific communities in the NPCoC service area.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. A new Lead Agency will hold planning sessions and invite service organizations from the NPCoC's area to include, FRNs, United Way, Housing Authorities, hospital networks, healthcare providers, LGBTQ+ service groups and advocates.
2. The Lead Agency regularly held general membership and coordinated entry meetings with agencies throughout the NPCoC.
3. General membership meetings were offered in person. Email was regularly utilized for correspondence.
4. With the City of Wheeling being a new lead agency and the NPCoC board membership being so new as well, policies and procedures are being drafted and reviewed for several program components including, but not limited to HMIS and Coordinated Entry. These policies have been publicly posted on the NPCoC website and NPCoC membership feedback solicited via email and during membership meetings.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	

	Describe in the field below how your CoC notified the public:

	1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
	2.	about how project applicants must submit their project applications--the process;
	3.	about how your CoC would determine which project applications it would submit to HUD for funding; and
	4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

1. The FY2024 CoC NOFO was made available to all homeless providers wishing to apply for funding to support their agency. Postings regarding the publicized funding opportunity was published on the CoC Lead Agency website, the CoC NOFO Funding Opportunity was disbursed through local city government agencies for public viewing.
2. After notification that the Contest was open was posted, applicants were then directed to submit applications in eSnaps. This solicitation was sent via email and posted on the City of Wheeling's website. Links to HUD Exchange were posted and "Office Hours" held weekly to ensure any new/interested applicants had guidance from the Lead Agency to encourage all interested parties to apply and ensure they had access and all they needed to do so successfully.
3. To ensure neutrality among project applicants and the lead agency, a third party consultant was hired to assist with the NPCoC Collaborative application. Score cards were fashioned based on those from other CoCs throughout the country. These were provided to the Rank and Review Committee and projects with the highest score were to be awarded first. To ensure compliance with CoC standards, the project applicants for HMIS and SSO-CE were prioritized in Tier I, then renewals, then DV Bonus and new projects. Scores were received by the independent contractor who then averaged and submitted the Ranking to the Lead Agency for publication. An error was identified and a project that was ineligible for reallocation was identified and a mistaken reallocation addressed. The board was notified of the error and the applicants as well. However, the project applicant that had mistakenly been reallocated then withdrew all project applications for funding. The Lead Agency then drafted project applications for missing components and submitting to finalize the Priority Listing.
4. All publications were shared on the CoC Lead Agency's website which has a reviewing process for ADA Compliance and ADA accessible features available for those in need. Virtual and In-person trainings were offered all funding participants to ensure that equal access was granted to all applicants.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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  - Frequently Asked Questions

	1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
		NOFO Section V.B.1.b.	

		In the chart below:
	1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
	2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

	In the chart below select yes or no to indicate whether your CoC:	

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

	Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:	

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

	Select yes or no in the chart below to indicate the entities your CoC collaborates with:	

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC utilizes the Community Consolidated Plan (CCP) written and approved between CoC Board members that represent youth serving agencies and community partners such as youth educators from local school districts, and other youth stakeholders to ensure that youth perspective is incorporated into the function of the CoC. A relationship with the NPCoC Board and YAB board is in process and process for YAB members to be included in the NPCoC Board defined. Youth board members collaborate with YAB members, which are a board representative of YHDP projects within the CoC.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

Updated policies for Coordinated Entry are in process with the NPCoC board. These are being informed by the feedback of general membership. The new lead agency and NPCoC board will work in conjunction with CES lead and membership service providers to establish and review policies and procedures for informing individuals and families who become homeless of their eligibility for educational services.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No

	Other (limit 150 characters)		
10.			

	1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.
		NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	No
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

	1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
		NOFO Section V.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The Executive Director of the Wheeling YWCA has a seat on the NPCoC Board and participates in the formation and review of CoC-wide policies
2. CoC-Wide policies require that all housing and service providers within the CoC implement trauma -informed services and care and consider best practices when meeting the needs of survivors. The CoC has adopted policies that ensure trauma informed care training is occurring on an annual basis at least, and with all new staff that may be onboarded at an agency serving survivors.

	1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
		NOFO Section V.B.1.e.	

	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:
1.	safety planning protocols; and
2.	confidentiality protocols.

(limit 2,500 characters)

1. Future plans are to work with existing NPCoC agencies like YWCA, Family Resource Networks, Sexual Assault Help Center, Victims Advocate Programs, and State agencies provide semi-annual training that follow best practices protocols.

2. The new coordinated entry staff with the NPCoC will be led by the WV Coalition to End Homelessness. The organization has trainings in place to present to the Northern Panhandle agencies that serve domestic violence victims and survivors on a semi-annual basis.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

	In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

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1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below:
1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. The NPCoC is working on policies and procedure. The NPCoC and new lead agency will work with DV providers to establish, update, and maintain emergency transfer plans.
2. The NPCoC, new lead agency, and DV providers will establish a standard for sharing rights to emergency transfer by project recipients.
3. The NPCoC will work in conjunction with the Balance of State to establish four points of entry to the CoC, one to include Emergency Shelter for DV. At any point of access, clients can be assessed and triaged for housing.
4. The NPCoC is working on policies and procedure.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

The NPCoC has service providers that serve this population on its board and within its membership. These organizations effectively use best practices standards to communicate housing options and services available to survivors. Comprehensive services are available for this population throughout the Northern Panhandle CoC geographic area. YWCA Wheeling for example has been working with this population since 1906 and is instrumental in leading collaborative domestic violence efforts. The organization works to identify and offer trauma informed supportive services and access to housing.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC ensures survivors receive safe housing and services by:
1.	identifying barriers specific to survivors; and
2.	working to remove those barriers.

(limit 2,500 characters)

1. New Lead Agency will develop policies and response plans with existing agencies. Within the plan will be identifying barriers within the response system to serve this population.
2. Once barriers are identified like the need for housing is greater than the number of affordable safe housing options, than discussions can take place to plan a strategic and realistic response and how to address and fund the potential outcomes.

1C-6.		Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Equal Access Trainings.	
		NOFO Section V.B.1.f.	

	1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

		Describe in the field below:	
	1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;	
	2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;	
	3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and	
	4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.	

(limit 2,500 characters)

1. The new NPCoC Lead Agency, will work with the NPCoC board and SSO-CE lead to establish and review an implementation plan to collaborate with all populations and to ensure compliance with the HUD's discrimination policies. Homeless service providers within the NPCoC adhere to trauma-informed best practices and all have individual anti-discrimination plans within their own organizations.
2. Project-level anti-discrimination policies will be evaluated within individual agencies and ensure that there is a CoC-wide policy that is consistent and meets the NPCoC's anti-discrimination policy. Necessary changes will be made if needed and then the NPCoC lead agency will ensure project-level policies are in place.
3. Biases must be identified and corrected through a regular evaluation process and reporting requirements determined through comprehensive analysis.
4. The NPCoC will address noncompliance by Understanding; Educating; Documenting; and Enforcing anti-discrimination policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

	You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.
	Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Wheeling, WV Housing Authority	36%	Yes-Both	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:	
	1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
	2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. The Wheeling Housing Authority, the largest PHA in the geographic area, has worked with the NPCoC in Rank and Review and has a healthy relationship with providers throughout the NPCoC service area. Per the Wheeling PHA, a homeless preference point is offered. A limited point that does not include the expanded definition of homelessness.
2. The NPCoC will work with all the PHAs in the geographic area to adopt a homeless admission preference. These relationships are in the very beginning of cultivation with the new NPCoC Lead Agency. there is not a moving on program or supportive housing preference.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:	

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

	In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:	

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	Yes
8.	Other Units from PHAs:	
	LIHTC	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

	Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	2
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	2
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
Describe in the field below:

	1.	how your CoC evaluates every project–where the applicant checks Housing First on their project application–to determine if they are using a Housing First approach;
	2.	the list of factors and performance indicators your CoC uses during its evaluation;
	3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
	4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The Housing First model has been adopted in the past with the former NPCoC lead and provider agencies. However, it is unclear how evaluations were completed since the funding stayed with the former Lead Agency. It is unclear how self-evaluations were handled.
2. The NPCoC Board and new Lead Agency will establish and enact a best practices approach for evaluation. A newly formed Monitoring and Compliance Committee has met and is in the process of creating policies and procedures for project evaluation.
3. Procedures for evaluation are being developed within the new Lead Agency and with the assistance of the NPCoC Board of Directors.
4. The NPCoC has begun implementing Coordinated Entry and establishing policies and practices to implement Housing First.

1D-3.	Street Outreach–Data–Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

Medical and volunteer outreach programs exist in Ohio County. These are based on trust and developing relationships with all homeless individuals especially those resisting assistance. Safety and health are a concern and each person is monitored to the best of the agencies' abilities. Follow ups are always attempted. Concern for safety during the winter months is communicated with all individuals. The temporary winter shelter operated by the LIFE HUB in Wheeling ensures that all homeless individuals have a warm place to stay overnight during the winter months and now will expand services to six months. All persons identified as homeless are also tracked in the HMIS system from a spreadsheet developed by the NPCoC.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness

1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	No	
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes	
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes	
4.	Other:(limit 500 characters)			

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.l.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	24	24

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:	
1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and	

2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.	

(limit 2,500 characters)

1. Healthcare organizations are robust in the Northern Panhandle---WVU Hospital, Northwood, Breakthrough at Reynolds, Wheeling Healthright and Project Hope through the Ohio County Health Department to name a few. Most have homeless outreach professionals on staff to work with this population. Social service agencies collaborate very well with the local healthcare organizations and advocate on behalf of their homeless clients.
2. Member agencies of the NPCoC consistently retain staff that are certified in SOAR to assist individuals with connecting to benefits. The NPCoC will continue to strengthen relationships to provide the best possible wrap-around and referral services to homeless individuals and families.

ID-7.	Partnerships with Public Health Agencies--Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:
1.	respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. The NPCoC will strengthen ties to healthcare providers in the five county service area to create CoC-wide policies for response to infectious disease outbreaks. Established partnerships with law enforcement agencies, local governments, and family resource networks will also be leveraged to ensure the response plans serve all counties appropriately.
2. The NPCoC will coordinate with a newly identified Lead Agency to strengthen ties to healthcare providers in the five county service area to create CoC-wide policies to prevent infectious disease outbreaks. The NPCoC will continue to offer preventative and screening services by leveraging partnerships with area providers.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC:
1.	effectively shared information related to public health measures and homelessness; and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1. The NPCoC will facilitate communication by inviting local healthcare providers and health departments to provide updates and collaborate with homeless service providers at the monthly meetings. The County Health Departments rely on the nonprofits to help communicate and share their information with the homeless population.
2. Agencies in the Northern Panhandle service area are proficient in quarantining sick homeless individuals and families as needed and communicating as part of multidisciplinary team meetings to ensure the safety of all is taken into consideration.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

		Describe in the field below how your CoC's coordinated entry system:
	1.	can serve everybody regardless of where they are located within your CoC's geographic area;
	2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
	3.	collects personal information in a trauma-informed way; and
	4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The SSO for Coordinated Entry project will address needs of individuals, families, youth and domestic violence clients who meet the definition and criteria for homelessness achieve stable housing by supporting CoC-wide efforts in the Northern Panhandle CoC. Defined Coordinated Entry programming and locations will be able to provide assessment and referral on-the-ground to individuals and families encountered through outreach efforts.
2. Upon successful contact and engagement, all individuals and families are referred to SSO-CE to complete a standardized Intake assessment. This assessment is applied consistently to achieve fair, equitable, and equal access to homeless services and is used to determine each individual's immediate and long-term housing needs. All people experiencing literal homelessness who cannot be diverted or rapidly exited from homelessness will be entered into the WV-statewide HMIS ServicePoint and directly connected to crisis intervention resources.
3. The NPCoC will use best practices shared by providers and SSO-CE lead to ensure collection of information in a trauma-informed way, including establishing consent, providing options, using sensitive language, and storing data securely.
4. Monthly regional meetings where we discuss referrals and give the outreach and other providers a time to discuss clients and obstacles that they may face with their client. A process for monthly meetings related to the NPCoC will be implemented and providers can share feedback received from participants of coordinated entry.

	1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
		NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
4.	takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

1. The NPCoC has established its own website: https://wvnpcoc.org/ to communicate scheduled meetings for members, committees, and to announce new and ongoing funding opportunities. The City of Wheeling has also leveraged pages under its site to assist, as the Lead Agency.

2. A Prescreen Tool will be utilized for prioritization and housing triage. All households experiencing homelessness will be prioritized utilizing objective metrics including but not limited to, barriers to access housing, length of time homeless, tri-morbidity, multi-system involvement, street homelessness, client location choice and unit availability, to then match the household with the most appropriate intervention

3. The NPCoC's CES will establish policies outline the process for prioritization of PSH and RRH resources to ensure that the most vulnerable people are prioritized first, and in a timely manner, for housing assistance. The CoC continues to assess barriers to quickly connecting households to permanent housing, through the development and enhancement of partnerships with housing developers, PHAs and landlords.

4. A coordinated entry provider will be determined by the NPCoC utilizing an RFQ process. Reduction of barriers on people seeking assistance will be included in the evaluation of potential providers.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC through its coordinated entry:
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. Fair housing training will take place within the NPCoC to all service providers annually. Printed materials will be distributed within homeless camps through street outreach. Information will be posted on newly created social media sites and a website landing page related to Fair Housing Laws. The NPCoC serves all regardless of race, religion, disability, color, gender, age or sexual orientation.

2. The NPCoC serves all regardless of race, religion, disability, color, gender, age or sexual orientation. Information and educational resources adhere to all federal and state fair housing and civil rights laws. The NPCoC and its subcommittees will establish a training schedule for partner agencies on the Federal Fair Housing Act, Civil Rights Laws, and the Americans with Disabilities Act.

3. As the new NPCoC lead agency, the City of Wheeling has a Human Rights Commission that diligently works on fair housing rights. The NPCoC will be developing procedures to address reporting. The City also follows policies and procedures within its own HR and Legal Departments.

1D-9.	Advancing Racial Equity in Homelessness–Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/26/2022

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

	Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and	
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.	

(limit 2,500 characters)

1. The NPCoC Board and general membership are working to establish, review, and formalize a policy and procedure for analyzing data related to racial disparities in provision and outcomes of homeless assistance in the NPCoC.

2. Due to the novice status of new and renewal project applicants and lack of available data from previous lead agencies, no racial disparities can be confirmed or disproved at this time. A Racial Disparity study performed by a former lead agency will be requested by the NPCoC Board and discussed with General membership to evaluate provision and outcomes for CoC Program-funded homeless assistance.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

	Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.	

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	No
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	No
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	No
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	No
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

	Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.	

(limit 2,500 characters)

A newly identified lead agency will work in cooperation with the NPCoC board and Monitoring and Compliance Committee to craft and evaluate system-level processes, policies, and procedures for racial equity.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

	Describe in the field below:	
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	

	2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. The NPCoC will work with the lead(s) of SSO-CE and HMIS to identify federal, state, and local organizations to collaborate with to ensure no disparities exist or how to address them when identified. Since the NPCoC Lead Agency was moved to the City of Wheeling a plan of action has not been formally developed. The City of Wheeling currently adheres to the provisions set forth by HR and the Legal Departments. A new lead agency and NPCoC board will establish a formal assessment and mitigation strategy for disparities in provisions or outcomes.
2. The NPCoC will partner with the lead HMIS agency and create and implement data collection standards. Some measures the NPCoC will specifically use to track progress on preventing and eliminating disparities include, but are not limited to: identifying the length of time it takes for members of marginalized groups (members of the BIPOC and LGBTQ+, persons with disabilities, large families with children, etc.) to receive housing, how long shelter stays are for members of marginalized groups, how long marginalized populations remain unsheltered, and the success of their housing intervention compared to the majority group in our CoC. Annually, the CoC runs reports to make sure the same percentage of marginalized groups that are identified are housed at the same rates as their counterparts.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC's Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.	

(limit 2,500 characters)

The NPCoC will establish a social media presence and will work with community organizations to create opportunities for civic participation for people experiencing or formerly homelessness (e.g., meeting with public officials, leading statewide and CoC conference sessions or regional convenings, and virtual meetings with service providers in each region). The NPCoC will work with local providers from an array of disciplines (e.g., housing, outreach, shelter, health care, justice, education, and employment providers) to ensure that advertising material for the NPCoC and its subcommittees are available to the public, including program participants. A Youth Coordinator employed by YHDP programs identify and assist youth with navigating the system of care; they have been connected with the Youth Action Board, offering decision-making power on YHDP-related policies.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	0	0
2.	Participate on CoC committees, subcommittees, or workgroups.	0	0
3.	Included in the development or revision of your CoC's local competition rating factors.	0	0
4.	Included in the development or revision of your CoC's coordinated entry process.	0	0

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC includes in its membership some educational partners and educational service agencies (FRNs) and will also extend invitations to institutions of higher education in the service region. Membership organizations currently connect clients with educational opportunities according to their own established procedures. For instance, Catholic Charities West Virginia works in conjunction with Workforce West Virginia to connect clients with obtaining/increasing employment income and job training/educational opportunities as appropriate. Helping Heroes provides monthly budgeting and housing education workshops for their clients. Additional educational opportunities are provided through referral as determined by the individual service plans created by veterans and case managers. GWCH operates a highly successful AimHire employment program that assists individuals with SUD to obtain employment, assist with budget and goal creation to increase income.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The NPCoC has a working group for individuals with lived experience and will their feedback for the collaborative application process.
2. The NPCoC has been in transition among lead agencies and is still working to establish committees, regular meeting schedules, and implementation of CES and HMIS that will afford regular and methodical means for collection of feedback from those experiencing homelessness.
3. Member agencies solicit feedback from people experiencing homelessness through participant satisfaction surveys and other feedback tools. The determination of coordinated entry and HMIS providers will help to determine the need and process for a more unified collection of this invaluable input.
4. Member agencies solicit feedback upon interaction with individuals experiencing homelessness and a more uniform collection process and schedule for said data collection will be set forward by the coordinated entry and HMIS providers.
5. The City of Wheeling has worked with the Individuals with Lived Experience during the FY2024 NOFO Competition and leveraged the opportunity to educate the group of their chance to inform the NPCoC Lead Agency, General Membership, and Board of their needs and recommendations for services if they are willing to participate.

1D-11.	Increasing Affordable Housing Supply.		
	NOFO Section V.B.1.s.		

	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:
1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. The City of Wheeling has an excellent relationship with the Wheeling Housing Authority. The Wheeling Housing Authority has approval to build more affordable housing in Ohio County. The NPCoC lead agency will work with the housing authority and City officials to encourage building especially in blighted areas. Several City council members list more affordable housing as a priority for the City. There are also two larger nonprofits in the Wheeling area strategically planning for transitional housing builds to serve vulnerable populations. They are encouraged by and are collaborating with the LIFE HUB nonprofit as they move forward with building a 24/7/365 low-barrier homeless shelter as well as Helping Heroes building housing for homeless Veterans. The hope is that Wheeling can become a pilot project for other counties in the Northern Panhandle and the state of West Virginia in serving the homeless.
2. The City of Wheeling has strategically planned for development and modernization in their downtown area. Officials are encouraged by the collaboration of local nonprofits and the willingness to provide or build affordable housing. The NPCoC will work with City officials in Wheeling and other county and city governments and local housing authorities and nonprofits in the Northern Panhandle to remove or ease any barriers to housing development. This includes zoning issues, environmental issues, historic preservation, and outdated restrictions that may prohibit the development of affordable housing.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	09/20/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	08/19/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.
Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	No
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	No
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	No

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	245
2.	How many renewal projects did your CoC submit?	3
3.	What renewal project type did most applicants use?	None

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. Due to the novice status of project applicants and the City of Wheeling as lead agency, the Rank and Review tool focused largely on successful completion of project applications. Points were awarded for offering permanent and rapid rehousing. The NPCoC, in conjunction with the Coordinated Entry and HMIS leads, will work together to establish baselines for successful placement rates and project monitoring metrics.

2. Due to the novice status of project applicants, no renewals were beyond their first year of implementation, the Rank and Review Committee did not have sufficient data to assess how long it takes to house people in permanent housing. Points were awarded for commitment to entering data in the HMIS system and for prior successful completion of similar projects. The NPCoC will work with General Membership HMIS and SSO CE lead(s) to establish baselines for successful placement rates and project monitoring metrics.

3. Due to the novice status of project applicants, no renewals were beyond their first year of implementation, the Rank and Review Committee did not have sufficient data to assess how long it takes to house people in permanent housing. Points were awarded for commitment to entering data in the HMIS system and for prior successful completion of similar projects. The NPCoC will establish baselines for successful placement rates and project monitoring metrics.

4. Youth Serving projects, such as YHDP were ranked as top priority, due to the need within our community. Homeless youth are particularly difficult to house, and keep in housing. Youth populations face unique challenges and barriers such as limited or no support systems, reentry from foster care systems, multi faceted scheduling barriers with education, and extracurricular activities.

	1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
		NOFO Section V.B.2.e.	

		Describe in the field below:
	1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
	2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
	3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.

(limit 2,500 characters)

1. The rating factors for this year's competition were generated from a sample scorecard utilized by another CoC. As a new CoC lead agency, the City of Wheeling did its best to ensure compliance with HUD standards and priorities by working in collaboration with an experienced CoC. This scorecard was deemed appropriate for this year's NPCoC local competition due to the number of new organizations applying for funding and their inexperience with HUD processes. In advance of next year's local competition, the NPCoC and new Lead Agency should review its scoresheet with diverse stakeholders, especially those with lived experience, to ensure rating factors are appropriate for service agency's evaluations.
2. The Rank and Review committee was only comprised of six members and they were all included in a list of suggested members from the NPCoC board. During the process of scheduling, two members had to remove themselves due to prior scheduling commitments and an additional member was recruited from within the NPCoC Service area. In the next grant cycle, the NPCoC Board and new Lead Agency will need to meet and review the membership of the Rank and Review Committee.
3. The scoresheet utilized by Rank and Review did not feature questions to assign points for agencies and projects that identified and addressed barriers faced by persons of different races or ethnicities. In next year's competition, with further training and guidance from HUD, the new lead agency will ensure that there is a review for diversity, equity, and inclusion among service providers. This will ensure a review to unique obstacles faced not only by people of color but also for unique issues faced by those in the LGBTQ+ community as well as those with disabilities.

1E-4.	Reallocation–Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

		Describe in the field below:
	1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
	2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
	3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
	4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. Initially, there was a notification that a project would be reallocated based on receiving a lower score on the project application, as determined by the Rank and Review Committee, than another application. However, after review of the NOFO, it was determined that no projects in the NPCoC are currently eligible for reallocation due to not having a full year for implementation and lacking data to evaluate performance.

2. As all applicants are either renewal projects with less than one year of implementation or new projects, evaluation strictly on performance data was not possible as part of this contest. Applicants were evaluated by whether they met HUD threshold applications.

3. Two projects, SSO CE and HMIS both submitted by the West Virginia Coalition to End Homelessness (WVCEH), were mistakenly reallocated. These projects were not eligible for reallocation due to not having been renewed at least once. After communication notification between the WVCEH and the Lead Agency, WVCEH wrote to withdraw their applications from consideration. To address the need for required project components, the Lead Agency and contracted grant writer submitted project applications in eSnaps and consulted HUD for further guidance. In a meeting with Board Representatives, Lead Agency, Grant Writer, HUD and SNAPS personnel, the determination was made to submit the renewal applications as submitted during the local competition to ensure the closest adherence to local competition procedural requirements. The collaborative grant application and Priority Listing were then amended to reflect this change.

4. As all applicants are either renewal projects with less than one year of implementation or new projects, evaluation strictly on performance data was not possible as part of this contest. Applicants were evaluated by whether they met HUD threshold applications. Thus, no projects were eligible for reallocation nor was there sufficient evidence to deem any to be low performing.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/18/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/18/2024

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/25/2024

1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/25/2024

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky's Community Services (formerly ServicePoint)

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Statewide

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/09/2024

2A-4.	Comparable Databases for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	

2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2024 HMIS Data Standards.

(limit 2,500 characters)

1. As part of initial setup of the West Virginia Coalition to End Homelessness as the HMIS and SSO lead, meetings with DV providers will be set up to determine the data collection methods and databases and to establish CoC-wide data security procedures.
2. The Young Women's Christian Association of Wheeling, West Virginia, the DV bonus applicant, currently utilizes EmpowerDB. EmpowerDB is HUD compliant.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	64	0	39	60.94%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	25	0	25	100.00%
4. Rapid Re-Housing (RRH) beds	12	0	12	100.00%
5. Permanent Supportive Housing (PSH) beds	30	0	30	100.00%
6. Other Permanent Housing (OPH) beds	0	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. The new lead agency will work in conjunction with the NPCoC board and member agencies to strategically plan and assist in building capacity to enhance emergency shelter beds within the five county regions.
2. The NPCoC and lead agency will coordinate with HMIS providers to ensure that all data representing coverage rates is entered and accurate, eliminating any chance that the coverage rates are accurate. The lead agency and NPCoC board will prioritize the new lead agency and the NPCoC board.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/24/2024

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/08/2024

2B-3.	PIT Count–Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.	

(limit 2,500 characters)

1. The NPCoC board and new Lead Agency will coordinate with the Northern Panhandle youth and family organizations. They have been engaged in past counts and will continue to be moving forward.
2. Youth Services Systems, YWCA, and Change Inc assisted the NPCoC new lead agency in identifying locations sheltering or housing homeless youth for the PIT count. GWCH participated in the 2024 PIT Count and surveyed youth and young adults.
3. Youth experiencing homelessness were not included as counters during the most recent unsheltered PIT count.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and
4.	describe how the changes affected your CoC's PIT count results; or
5.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. In December of 2022, the City of Wheeling became the new NPCoc Lead Agency. The count itself was not changed. Moving forward the new lead agency would like to include more providers with the geographical region served.
2. Providers and volunteers were recruited from throughout the NPCoC service area. Participation from board members as well as HUD field agents along with community stakeholders made this year's inclusive of diverse stakeholders, as planned by the City of Wheeling as lead agency.
3. The new process and transition, along with illness on behalf of the Homeless Liaison/CoC Director, resulted in a stilted PIT Count. New volunteers were slightly confused by the process.
4. The myriad transitions in project component providers, Lead Agency, and staffing changes has hindered the NPCoC's ability to track trends in data. A newly established Lead Agency and identified HMIS lead will work to offer consistency and accuracy to tracking this trend.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	

	In the field below:
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time

(limit 2,500 characters)

1. The NPCoC will establish a process through CES access points to identify risk factors for persons becoming homeless for the first time. Policy will be established to attempt diversion for everyone entering the system, except in cases of chronic or mentally and medically vulnerable people.
2. The NPCoC will operate coordinated entry points and train providers to assess and determine processes for diversion and prevention of homelessness across the service area. Providers will be trained on equal access, reasonable accommodations, and methods for creating low-barrier services.
3. NPCoC will establish coordinated entry points and a monthly meeting schedule with service providers to monitor the incoming rates of homeless individuals and families. The individuals with lived experience participating in working groups will also assist with informing methods for preventing homelessness.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

	1.	natural disasters?	No
	2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless–CoC's Strategy.	
	NOFO Section V.B.5.c.	

	In the field below:
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The NPCoC will work closely with area nonprofits serving the homeless in regular multidisciplinary team meetings to reduce the time individuals and families remain homeless. These meetings are underway and working well. A triage approach has helped to move this process along. The biggest obstacle in the Northern Panhandle is that need is greater than availability of affordable permanent and transitional housing. Waitlists for housing authorities are up to 12 months. Available apartments are extremely limited in stock from the oil and gas transitional employees that are in and out of the Northern Panhandle area. Case management plans always include housing as a priority and the goal is three months if possible but not always feasible. Housing Authorities are engaged in the process, whereas in the past that engagement was limited. Local governments are now also engaged in the homeless conversations making officials aware of the limited housing supply in the Northern Panhandle. Further complicating matters is the NPCoC's rural service area and its unique challenges-- distance to DMV, lack of public transit options, low recruitment and long-waittimes among medical providers.
2. Regular collaborative case management meetings and provider meetings helps the NPCoC identify individuals and families with the greatest need. Families with children are prioritized as well as survivors or those that have acute healthcare needs and are vulnerable. If family reunification is possible that is also a pathway to housing. The NPCoC moving forward will also coordinate with area shelters to ensure their clients have an opportunity for a pathway to housing if possible to end their cycle of homelessness. Finally, relationships and procedures are being formulated with area healthcare organizations to coordinate with their case managers a pathway for homeless individuals experiencing a medical crisis to quickly find housing.
3. NPCoC member agencies are all working together to reduce the time individuals and families remain homeless in the Northern Panhandle. In the near future, it is the hope that the LIFE HUB will be a point of entry and overseeing this process in Ohio County. The NPCoC will be partnering with an agency sought by RFQ to provide some oversight and training as the NPCoC continues to strengthen its policies and procedures along with the new lead agency.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	

	In the field below:
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1. The NPCoC will begin holding listening sessions with community service partners to establish needs and strategies to increase the rate to get into permanent housing. With the new lead agency of the CoC, inroads will be established to increase housing stock. Additional connections will be established with governing bodies, PHAs, and landlords to further increase permanent housing destinations throughout the five county service area.
2. The NPCoC will focus on training agencies on best practices in placement services as well as HMIS data entry and maintenance. A baseline performance target will be established and work will be done to improve the rates of placement and retention.
3. The NPCoC will maintain a Director of the CoC that will be overseen by the Lead Agency and work with the general membership, NPCoC board, and individuals with lived experience to inform the strategies to increase the rate of individuals and families that exit to or retain permanent housing.

2C-4.	Reducing Returns to Homelessness–CoC's Strategy.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. Homeless service providers in the NPCoC geographical area work collaboratively to not only identify individuals and families who return to homelessness, but also maintain care coordination on them to ensure they do not fall through any "cracks" in the system. Provider meetings will be used to (approximately every two weeks), review case files. Street Outreach organizations maintain nearly daily connections with these individuals and families and report on their cases to all relevant agencies. Information is kept at the NPCoC level. The NPCoC will also continue to coordinate with the entry lead agency and the HMIS lead agency to maintain information.
2. Unfortunately, in the Northern Panhandle transitional living and permanent affordable housing spaces fill up quickly. The need is greater than the inventory. This is a challenge. In the wait to get individuals and families back into housing once they leave housing, supportive services will be offered to ensure basic needs are meet; safety is ensured especially during harsh winter months; and healthcare and mental health services are provided as well as substance use recovery services. By addressing and meeting some of these needs, the hope is that individuals and families will be in a healthier space and be ready for permanent housing reducing the rate of returning to homelessness.
3. The NPCoC works closely with partnering agencies that include Catholic Charities WV, Greater Wheeling Coalition for the Homeless, Helping Heroes, Youth Services System, Street Moms, YWCA Wheeling, The LIFE HUB, and local housing authorities. Ultimately, the Director of the Lead Agency is responsible for oversight.

2C-5.	Increasing Employment Cash Income–CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. Regular communication with employment organizations, the trades, various industries, and the community colleges will help the NPCoC access employment opportunities. Knowing each homeless individual and family in the geographic region through case management and care coordination with service providers will enable the NPCoC to match individuals to employment opportunities or provide services that may be needed prior to employment like resume writing, dressing for the job, transportation barriers, and employment etiquette.

2. The new NPCoC Lead Agency will work to engage employment organizations to identify viable job opportunities for the homeless that are ready for employment. Workforce WV has training opportunities and services to assist vulnerable populations seeking employment. The LIFE HUB nonprofit is engaging and will work with the NPCoC to identify other employment opportunities through the trades and industry. West Virginia Northern Community College, which serves the Northern Panhandle of West Virginia, has also been identified as a potential partner to provide employment training, classes, and services to the homeless population ready for this next step into increasing cash income to break poverty barriers, moving into permanent housing, and become viable members of their communities and has existing relationships with agencies in the NPCoC. Greater Wheeling Coalition for the Homeless operates the AimHire program with over 30 employer partnerships.

3. This will be determined with the new lead agency and NPCoC board and General Membership.

2C-5a.	Increasing Non-employment Cash Income–CoC's Strategy	
	NOFO Section V.B.5.f.	

		In the field below:
	1.	describe your CoC's strategy to access non-employment cash income; and
	2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1. The unemployment rate in West Virginia is 4.2%, the same as the national average. Benefits are critcal to ensuring basic needs can be met and a pathway to permanent housing can be sought. Coordinating with WVDHHR and local social service agencies to assist homeless individuals with signing up and receiving all entitlements is a first step in the coordinated entry process.

2. This will be determined with the new lead agency and NPCoC board.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
   - 24 CFR part 578;
    - FY 2024 CoC Application Navigational Guide;
   - Section 3 Resources;
   - PHA Crosswalk; and
    - Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

	Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:	
1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and	
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.	

(limit 2,500 characters)

1. N/A
2. N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.
	If you answered yes to question 3C-1, describe in the field below:
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

1. N/A
2. N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
   - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

	Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH and PH-RRH Component	No

You must click "Save" after selecting Yes for element 2 PH-RRH or Joint TH/RRH Component to view questions 4A-3b. through 4A-3h.

4A-2.	Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project.	
	NOFO Section I.B.3.j.(3)	

	Enter in the chart below information about the project applicant that applied for the new SSO-CE DV Bonus project:

	1.	Applicant Name	Young Women's Christian Association of Wheeling WV
	2.	Project Name	DV Bonus FY 2024

4A-2a.	Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project.		
	NOFO Section I.B.3.j.(3)(c)		

		Describe in the field below:
	1.	the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and
	2.	how the proposed project addresses inadequacies identified in element 1 of this question.

(limit 2,500 characters)

1. The personal information collected and shared as a part of the Northern Panhandle CoC's Coordinated Entry, prohibits victim service providers from entering data into the CoC's Coordinated Entry system. The YWCA Wheeling, as a domestic violence victim service provider, collects information for Coordinated Entry and maintains that information through our own database, EmpowerDB, a HUD approved equivalent database.
2. The DV Bonus will allow the YWCA Wheeling to use the VAWA funds included for VAWA Confidentiality Requirements, which also include data collected during the coordinated entry process. The YWCA Wheeling will continue to reporting to CoC, HUD, and other interested parties while maintaining compliance with VAWA confidentiality requirements. Individuals/ households seeking assistance, that have identified as fleeing domestic violence, dating violence, sexual assault, or stalking, complete the intake process which includes corresponding questions from the VI-SPDAT assessment.

4A-2b.	Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New SSO-CE DV Bonus Project.		
	NOFO Section I.B.3.j.(3)(d)		

		Describe in the field below how the new project will involve survivors:
	1.	with a range of lived expertise; and
	2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

The YWCA Wheeling strives to hire survivors of domestic violence, dating violence, sexual assault, or stalking to work with the individuals that are fleeing from these same situations. This ensures that staff have a better understanding of what the individual is going through and they are better suited to meet that individual where they are at in the healing process. Currently, the YWCA Wheeling has 43 staff members, and 33 of those staff members have lived experience with domestic violence, dating violence, sexual assault, stalking, human trafficking, recovery and re-entry.
2. All program development and policy and procedures are designed with the input from staff that are survivors, many of which are directors of programs and administration of the organization. Survivor input is mandatory program management, to ensure that trauma informed practices are used in day to day operations.

Applicant Name

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below the project applicant's experience in:
1.	prioritizing placement and stabilization of survivors;
2.	placing survivors in permanent housing;
3.	placing and stabilizing survivors consistent with their preferences; and
4.	placing and stabilizing survivors consistent with their stated needs.

(limit 2,500 characters)

1. An assessment of risk, including understanding the evidence-based factors that indicate dangerousness, provided by the West Virginia Death and Lethality Assessment Guide (D-LAG) provides staff with the tools needed to conduct evidence-based assessments with individuals who can then work together to develop a safety plan. Safety plans may be addressed, and changes made to accommodate continued safety needs. Guiding survivors toward self-sufficiency will be done through comparing the services plans and reviewing the needs of the survivor during housing advocate and survivor meetings.
2. Staff will work with victims to assist in finding appropriate housing options and referrals to community partners, whether transitional or permanent housing/rapid rehousing, ensuring the victims has the tools to make informed choices that take into account their goals, feelings and perspectives.
3.Staff will work with victims to assist in finding appropriate housing options and referrals to community partners, whether transitional or permanent housing/rapid rehousing, ensuring the victims has the tools to make informed choices that take into account their goals, feelings and perspectives.
4.Staff will work with victims to assist in finding appropriate housing options and referrals to community partners, whether transitional or permanent housing/rapid rehousing, ensuring the victims has the tools to make informed choices that take into account their goals, feelings and perspectives.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

	Describe in the field below how the project(s) will:
1.	prioritize placement and stabilization of program participants;
2.	place program participants in permanent housing;
3.	place and stabilize program participants consistent with their preferences; and
4.	place and stabilize program participants consistent with their stated needs.

(limit 2,500 characters)

1. Guiding survivors toward self-sufficiency will be done through comparing the services plans and reviewing the needs of the survivor during housing advocate and survivor meetings.

2. Staff will work with victims to assist in finding appropriate housing options and referrals to community partners, whether transitional or permanent housing/rapid rehousing, ensuring the victims has the tools to make informed choices that take into account their goals, feelings and perspectives. The Young Women's Christian Association of Wheeling WV (YWCA Wheeling) is a licensed domestic violence service provider, offering emergency shelter, transitional housing and supportive services to domestic violence, dating violence, stalking, sexual assault and human trafficking victims in Ohio, Marshall and Wetzel counties, West Virginia. YWCA Wheeling also operates a 24/7 domestic violence crisis line and employs Outreach Advocates that are trained in offering trauma-informed victim services and have offices located in Ohio, Marshall and Wetzel counties.

3. This Supportive Services Only Coordinated Entry project will expand coordinated entries efforts by staffing an Outreach Coordinator and Community Outreach Navigator servicing rural Wetzel County, WV that will provide outreach efforts for those fleeing domestic violence and at-risk homeless. The project will also expand professional development and skill training for outreach and crisis line employees to fill out intakes for the CoC Coordinated Entry, while also offering supportive services to domestic violence victims throughout all three counties.

4. An assessment of risk, including understanding the evidence-based factors that indicate dangerousness, provided by the West Virginia Death and Lethality Assessment Guide (D-LAG) provides staff with the tools needed to conduct evidence-based assessments with individuals who can then work together to develop a safety plan. Safety plans may be addressed, and changes made to accommodate continued safety needs.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

	1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
	2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
	3.	We prefer that you use PDF files, though other file types are supported–please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
	4.	Attachments must match the questions they are associated with.
	5.	Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.
	6.	If you cannot read the attachment, it is likely we cannot read it either.
		. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
		. We must be able to read everything you want us to consider in any attachment.
	7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
	8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No		
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	WV-500 NPCoC Live...	10/30/2024
1D-2a. Housing First Evaluation	Yes	WV-500 NPCoC Hous...	10/30/2024
1E-2. Local Competition Scoring Tool	Yes	NPCoC Local Compe...	10/22/2024
1E-2a. Scored Forms for One Project	Yes	WV 500 NPCoC Scor...	10/24/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	WV-500 NPCoC Noti...	10/22/2024
1E-5a. Notification of Projects Accepted	Yes	WV-500 NPCoC Noti...	10/25/2024
1E-5b. Local Competition Selection Results	Yes	WV-500 NPCoC Loca...	10/22/2024
1E-5c. Web Posting–CoC-Approved Consolidated Application	Yes	Web Posting–CoC-A...	10/30/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	WV-500 NPCoC Noti...	10/25/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	WV-500 Competitio...	10/24/2024
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: WV-500 NPCoC Lived Experience Support Letter

Attachment Details

Document Description: WV-500 NPCoC Housing First Evaluation

Attachment Details

Document Description: NPCoC Local Competition Scoring Tool

Attachment Details

Document Description: WV 500 NPCoC Scored Forms for One Project

Attachment Details

Document Description: WV-500 NPCoC Notification of Projects Rejected-Reduced

Attachment Details

Document Description: WV-500 NPCoC Notification Letters

Attachment Details

Document Description: WV-500 NPCoC Local Competition Selection Results

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: WV-500 NPCoC Notification of Consolidated Application

Attachment Details

Document Description: WV-500 Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/30/2024
1B. Inclusive Structure	10/30/2024
1C. Coordination and Engagement	10/30/2024
1D. Coordination and Engagement Cont'd	10/30/2024
1E. Project Review/Ranking	10/30/2024
2A. HMIS Implementation	10/30/2024
2B. Point-in-Time (PIT) Count	10/30/2024
2C. System Performance	10/30/2024
3A. Coordination with Housing and Healthcare	10/30/2024
3B. Rehabilitation/New Construction Costs	10/30/2024
3C. Serving Homeless Under Other Federal Statutes	10/30/2024

4A. DV Bonus Project Applicants	10/30/2024
4B. Attachments Screen	10/30/2024
Submission Summary	No Input Required

To Whom it May Concern,

I am writing on behalf of the NPCoC Lived Experience Work Group to formally express the approval and support for the housing funding projects aimed at addressing the needs of individuals with lived experience of homelessness and housing instability.
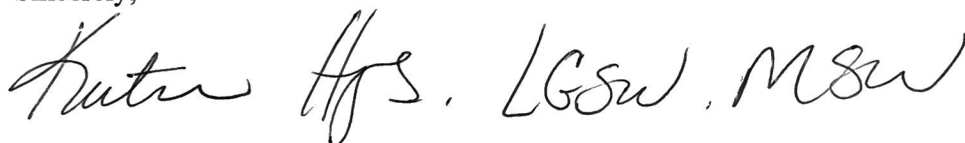
As someone who has witnessed the challenges faced by this community, we can attest to the profound impact that safe, stable housing has on individual well-being and community health. Our organization is committed to ensuring that the voices of those with lived experience guide the initiatives we support, as their insights are invaluable in creating effective and sustainable solutions.

The proposed projects which were reviewed in person October 28th 2024 at a gathering hosted by a local non-profit agency align with the mission to empower individuals and enhance their quality of life. We believe these initiatives will not only provide necessary housing but also foster a supportive community that promotes resilience and social inclusion.

We appreciate the comprehensive approach taken in the project proposals, including We look forward to collaborating and supporting these efforts as they come to fruition.

Thank you for your dedication to this important cause. We are excited about the potential of these projects and the positive change they will bring to our community.

Sincerely,

Katie Hughes, NPCoC Director on behalf of the Lived Experience Work Group Participants:

Ryan Adams

Ryan Ewing

Paul Tedesco

Sam Schildkraut

Marci Clyburn-Helping Heroes

Taylor Adams-Helping Heroes

Per section 1D2 of the Collaborative Application, the NPCoC is working to formalize Housing First Evaluation strategies. A Monitoring and Compliance Committee will work to establish this. The Lead Agency has changed in the last two years and will change again, effective November 1st, 2024.

This Checklist is being shared to help demonstrate whether and to what degree housing programs in the NPCoC service area are employing a housing first approach.

Katie Hays, LCSW, MSW

Housing First Checklist: Assessing Projects and Systems for a Housing First Orientation

Housing First is a proven approach, applicable across all elements of systems for ending homelessness, in which people experiencing homelessness are connected to permanent housing swiftly and with few to no treatment preconditions, behavioral contingencies, or other barriers. It is based on overwhelming evidence that people experiencing homelessness can achieve stability in permanent housing if provided with the appropriate level of services. Study after study has shown that Housing First yields higher housing retention rates, drives significant reductions in the use of costly crisis services and institutions, and helps people achieve better health and social outcomes.[i]

This checklist was designed to help you make a quick assessment of whether and to what degree housing programs — and entire systems — are employing a Housing First approach. Robust tools and instruments are available elsewhere to quantitatively measure program quality and fidelity to Housing First. This tool is not meant to take the place of those more rigorous assessments, but is intended to help Continuums of Care, individual housing and services providers, funders, and other stakeholders to communicate about, and quickly assess, alignment with key Housing First approaches.

Core Elements of Housing First at the Program/Project Level

For your homelessness service system to work the most efficiently and effectively, individual programs must embrace a Housing First approach. This portion of the checklist can help you assess the extent to which your local programs are implementing Housing First. You can use this tool for trainings or planning sessions, during a site visit or program audit, as a guide when reviewing funding applications, or for many other uses.

☑ Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unnecessary conditions.

☑ Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."

☐ People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.

> **Quick Screen: Does Your Project Use Housing First Principles?**
>
> 1) Are applicants allowed to enter the program without income?
>
> 2) Are applicants allowed to enter the program even if they aren't "clean and sober" or "treatment compliant"?
>
> 3) Are applicants allowed to enter the program even if they have criminal justice system involvement?
>
> 4) Are service and treatment plans voluntary, such that tenants cannot be evicted for not following through?

☑ Programs or projects that cannot serve someone work through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.

☑ Housing and service goals and plans are highly tenant-driven.

☑ Supportive services emphasize engagement and problem-solving over therapeutic goals.

☑ Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.

☑ Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.

☑ Substance use in and of itself, without other lease violations, is not considered a reason for eviction.

☑ Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.

☑ Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

Core Elements of Housing First at the Community Level

Housing First should be adopted across your community's entire homelessness response system, including outreach and emergency shelter, short-term interventions like rapid re-housing, and longer-term interventions like supportive housing. You can use this part of the checklist to assess the extent to which your community has adopted a system-wide Housing First orientation, as well as guide further dialogue and progress.

☑ Your community has a coordinated system that offers a unified, streamlined, and user-friendly community-wide coordinated entry process to quickly assess and match people experiencing homelessness to the most appropriate housing and services, including rapid re-housing, supportive housing, and/or other housing interventions.

☑ Emergency shelter, street outreach, and other parts of your crisis response system implement and promote low barriers to entry or service and quickly identify people experiencing homelessness, provide access to safety, make service connections, and partner directly with housing providers to rapidly connect individuals and families to permanent housing.

☑ Outreach and other crisis response teams are coordinated, trained, and have the ability to engage and quickly connect people experiencing homelessness to the local coordinated entry process in order to apply for and obtain permanent housing.

☑ Your community has a data-driven approach to prioritizing housing assistance, whether through analysis of the shared community assessment and vulnerability indices, system performance measures from the Homeless Management Information System, data on utilization of crisis services, and/or data from other

systems that work with people experiencing homelessness or housing instability, such as hospitals and the criminal justice system.

☑ Housing providers and owners accept referrals directly from the coordinated entry processes and work to house people as quickly as possible, using standardized application and screening processes and removing restrictive criteria as much as possible.

☑ Policymakers, funders, and providers conduct joint planning to develop and align resources to increase the availability of affordable and supportive housing and to ensure that a range of options and mainstream services are available to maximize housing choice among people experiencing homelessness.

☑ Mainstream systems, including social, health, and behavioral health services, benefit and entitlement programs, and other essential services have policies in place that do not inhibit implementation of a Housing First approach. For instance, eligibility and screening policies for benefit and entitlement programs or housing do not require treatment completion or sobriety.

☑ Staff in positions across the entire housing and services system are trained in and actively employ evidence-based practices for client/tenant engagement, such as motivational interviewing, client-centered counseling, critical time interventions, and trauma-informed care.

Additional Resources

- Implementing Housing First in Supportive Housing (USICH, 2014) – discusses supportive housing and Housing First as tools for ending chronic homelessness and helping people with disabilities live independently in the community.

- Webinar: Core Principles of Housing First and Rapid Re-Housing (USICH, 2014) – describes the core components of the Housing First approach and the rapid re-housing model and how both work together to help end homelessness.

- Four Clarifications about Housing First (USICH, 2014) – clarifies some common misperceptions about Housing First.

- It's Time We Talked the Walk on Housing First (USICH, 2015) – advances our thinking on Housing First.

- Housing First in Permanent Supportive Housing (HUD, 2014) – provides an overview of the principles and core components of the Housing First model.

- Permanent Supportive Housing Evidence-Based Practices KIT (SAMHSA, 2010) – outlines the essential components of supportive housing, along with fidelity scales and scoresheets.

---

[i] Lipton, F.R. et. al. (2000). "Tenure in supportive housing for homeless persons with severe mental illness," Psychiatric Services 51(4): 479-486. M. Larimer, D. Malone, M. Garner, et al. "Health Care and Public Service Use and Costs Before and After Provision of Housing for Chronically Homeless Persons with Severe Alcohol Problems." *Journal of the American Medical Association*, April 1, 2009, pp. 1349-1357. Massachusetts Housing and Shelter Alliance. (2007). "Home and Healthy for Good: A Statewide Pilot Housing First Program." Boston.

Project Evaluation Scorecard for FY2024-2025 HUD CoC NOFO

<table>
<tr><td colspan="2">NPCoC 2024 Score Card</td></tr>
<tr><td colspan="2">**Renewal Project** - X☐   OR   **New Project** - ☐</td></tr>
<tr><td>Categories - ☐Yes PH-PSH: Permanent Supportive Housing</td><td>☐Yes Joint TH and PH-RRH: Rapid Re-Housing</td></tr>
<tr><td>☐ X Yes PH-RRH: Rapid Re-Housing</td><td>☐Yes SSO-CE: Coordinated Entry</td></tr>
<tr><td colspan="2">☐ Yes HMIS: Homeless Management Information System</td></tr>
</table>

Catholic Charities-PH-RRH

Employer Tax Number: 55-0391262

Unique Entity Identifier: DTRBG44CLUY7

Contact: Katie Hinerman Klug

k h k l u g @ c c w v a . o r g

HUD Eligibility Requirements	
Must answer "yes" to all in order to move on, points will be addressed throughout the tool.	
Utilizing applicant threshold forms, does the applicant meet minimal guidelines to proceed? If infractions are present please provide back-up as to why applicant should be considered. ([Eligibility Requirements for Applicants of HUD's Grants Programs](#))	X Yes ☐ No

Project Application	
Is the application complete and data consistent?	X Yes
Is the project aligned with the CoC's Strategic Plan?	X Yes

Project Detail *Project description addresses the entire scope of the proposed project..*	Points Awarded	Max Value
Adherence to the Housing First approach (low barrier, prioritizes housing without preconditions).	10	10
Evidence of participation in Coordinated Entry and use of an inclusive, comprehensive process.	5	5
Adherence to and/or future plans to adhere to data quality standards, reporting accuracy, and timeliness in HMIS (or DV equivalent).	5	5
Demonstrates community engagement and input from those with lived experience.	5	5
Detailed description.	20	20
Target population to be served and numbers of each to be served.	20	20
Plan for addressing identified housing and supportive service needs included.	20	20
Anticipated project outcome(s) included.	20	20
Demonstrates collaboration with the CoC and key stakeholders (leveraging partnerships, etc.).	20	20
How the CoC program funding will be used.	20	20
Is the project financially feasible?	20	20
Demonstrates racial equity and fairness in access to housing and services for marginalized groups.	20	10
Points Awarded:	175	175

Program Participant Outcomes (Equity)	Points Awarded	Max Value
Project applicant describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing a plan, describe findings from outcomes review.	10	10
Project applicant describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review.	0	10
Project applicant describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age. If already implementing plan, describe findings from review.	0	10
Points Awarded:	10	30

Addressing Severe Barriers	Points Awarded	Max Value
Project applicant has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions.	0	10
Project's organizational board of directors includes representation from more than one person with lived experience expertise (per 578.75g).	0	10
Project applicant has relational process for receiving and incorporating feedback from persons with lived experience expertise or a plan to create one.	10	10
Project applicant has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes.	10	10
Points Awarded:	20	40

Project Evaluation Scorecard for FY2024-2025 HUD CoC NOFO

NPCoC 2024 Score Card
Renewal Project - ☐ OR **New Project** - ☐
Categories - ☐Yes PH-PSH: Permanent Supportive Housing   ☐Yes Joint TH and PH-RRH: Rapid Re-Housing
☐Yes PH-RRH: Rapid Re-Housing   ☐Yes SSO-CE: Coordinated Entry
☐ Yes HMIS: Homeless Management Information System

Click or tap here to enter text. Catholic Charities

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HUD Eligibility Requirements
Must answer "yes" to all in order to move on, points will be addressed throughout the tool.

Utilizing applicant threshold forms, does the applicant meet minimal guidelines to proceed? If infractions are present please provide back-up as to why applicant should be considered. ([Eligibility Requirements for Applicants of HUD's Grants Programs](#))	X Yes ☐No

Project Application	
Is the application complete and data consistent?	X Yes
Is the project aligned with the CoC's Strategic Plan?	X Yes

Project Detail		
Project description addresses the entire scope of the proposed project..	Points Awarded	Max Value
Adherence to the Housing First approach (low barrier, prioritizes housing without preconditions).	10	10
Evidence of participation in Coordinated Entry and use of an inclusive, comprehensive process.	5	5
Adherence to and/or future plans to adhere to data quality standards, reporting accuracy, and timeliness in HMIS (or DV equivalent).	5	5
Demonstrates community engagement and input from those with lived experience.	5	5
Detailed description.	20	20
Target population to be served and numbers of each to be served.	20	20
Plan for addressing identified housing and supportive service needs included.	20	20
Anticipated project outcome(s) included.	20	20
Demonstrates collaboration with the CoC and key stakeholders (leveraging partnerships, etc.).	20	20
How the CoC program funding will be used.	20	20
Is the project financially feasible?	20	20
Demonstrates racial equity and fairness in access to housing and services for	10	10

marginalized groups.		
Points Awarded:		175

Program Participant Outcomes (Equity)		
	Points Awarded	Max Value
Project applicant describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing a plan, describe findings from outcomes review.	*10*	**10**
Project applicant describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review.	*10*	10
Project applicant describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age. If already implementing plan, describe findings from review.	*10*	10
Points Awarded:		**30**

Addressing Severe Barriers		
	Points Awarded	Max Value
Project applicant has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions.	*0*	10
Project's organizational board of directors includes representation from more than one person with lived experience expertise (per 578.75g).	*10*	10
Project applicant has relational process for receiving and incorporating feedback from persons with lived experience expertise or a plan to create one.	*10*	10
Project applicant has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes.	*10*	10
Points Awarded:		**40**

CoC Number and Name		WV-500- Wheeling, Weirton Area CoC									

PPRN		Estimated ARD		Tier 1	Tier 2		CoC Bonus	DV Bonus	CoC Planning	YHDP ARA	Total Funding Available
$ 1,118,704.00	$	820,885.00	$ 224,361.00		$24,929		$ 134,244.00	$ 167,806.00	$ 55,935.00	$ 571,595.00	$ 1,178,870.00

Tier 1: 90% of the CoC's ARD ($820,885)- YHDP ($571,595)= $224,361
Tier 2: Remain 10% ARD ($24,929) + DV Bonus ($167,806)+ CoC Bonus ($134,244)= $326,979

Tier I

Rank	Applicant Name	Project Name	Score	Grant #	Component Type	Project Type	Amount Requested	Amount Approved on GIW	Amount Ranked	Running Total
1	WV Coalition to End Homelessness, Inc.	NPCoC HMIS Application FY2024	225	WV0215L3E002300	Renewal	HMIS	$ 64,367.00	$ 64,367.00	$ 64,367.00	$ 64,367.00
X	Greater Wheeling Coalition for the Homeless	FY2024 Supportive Services Only - Coordinated Entry	215		Rejected	SSO CE	n/a	n/a	$ 97,920.00	$ 162,287.00
2	WV Coalition to End Homelessness, Inc.		205	WV0216L3E002300	Renewal	SSO CE	$ 97,920.00	$ 97,920.00	$ -	$ 96,800.00
3	Catholic Charities West Virginia	Permanent Housing - Rapid Re-Housing	220	WV0214L3E002300		PH-RRH	$ 87,003.00	$ 87,003.00	$ 62,074.00	$ 224,361.00

Tier II

Rank	Applicant Name	Project Name	Score	Grant #	Component/Project	Amount Requested	Amount Rank	Bonus Total	Running Total
3	Catholic Charities West Virginia	Permanent Housing - Rapid Re-Housing	220	WV0214L3E002300	Renewal PH-RRH	$ 87,003.00	$ 87,003.00	$ 24,929.00	$ 24,929.00
4	Greater Wheeling Coalition for the Homeless	FY2024 Permanent Housing - Permanent Su	210		CoC Bonus PSH	$ 134,244.00		$ 134,244.00	$ 134,244.00
5	Helping Heroes Inc	Helping Heroes TH FY2024	206.5		TH & PH-RRH	$ 96,800.00	$ 96,800.00	$ 96,800.00	$ 231,044.00
6	Young Women's Christian Association of Wheeling WV	DV Bonus FY2024	186.5 DV Bonus	DV Bonus	DV	$ 111,726.00	$ 111,726.00	$ 167,806.00	$ 398,850.00
						$ 342,770.00			$ 398,850.00

WV Notification

8 messages

Tessa Weisenborn <tessa@weisenbornready.com>   Fri, Oct 25, 2024 at 4:36 PM
To: Brenda Delbert <bdelbert@wheelingwv.gov>, Keera Krause <krausekeera@gmail.com>
Cc: "Katie L. Hughes" <katie.hughes@wheelingwv.gov>

Hi, ladies,

We need to amend a letter to go with the public posting.
Can you please attach this along with the other documents?

Thanks,
Tessa

--

Tessa Weisenborn | Grant Writer
www.weisenbornready.com
(304) 810-2617

📄 **WV-500 NPCoC Application Posting.docx**
548K

Brenda Delbert <bdelbert@wheelingwv.gov>   Fri, Oct 25, 2024 at 4:42 PM
To: Tessa Weisenborn <tessa@weisenbornready.com>, Keera Krause <krausekeera@gmail.com>
Cc: "Katie L. Hughes" <katie.hughes@wheelingwv.gov>

Is the different than the one Katie just sent?

From: Tessa Weisenborn <tessa@weisenbornready.com>
Sent: Friday, October 25, 2024 4:36 PM
To: Brenda Delbert <bdelbert@wheelingwv.gov>; Keera Krause <krausekeera@gmail.com>
Cc: Katie L. Hughes <katie.hughes@wheelingwv.gov>
Subject: [EXTERNAL]WV Notification

> **Caution!** This email is from an external source. Be careful with links & attachments.

Hi, ladies,

We need to amend a letter to go with the public posting.

Can you please attach this along with the other documents?

Thanks,

Tessa

--

Tessa Weisenborn | Grant Writer
https://link.edgepilot.com/s/319f3fa8/ISW38_KUB0qAZfG426j8Jg?u=http://www.weisenbornready.com/
(304) 810-2617

Tessa Weisenborn <tessa@weisenbornready.com>   Fri, Oct 25, 2024 at 4:43 PM
To: Brenda Delbert <bdelbert@wheelingwv.gov>
Cc: Keera Krause <krausekeera@gmail.com>, "Katie L. Hughes" <katie.hughes@wheelingwv.gov>

The date and time for comments should be updated—hopefully.
It should say Oct 29th at noon.
Tessa
[Quoted text hidden]

Katie L. Hughes <katie.hughes@wheelingwv.gov>   Fri, Oct 25, 2024 at 4:43 PM
To: Brenda Delbert <bdelbert@wheelingwv.gov>, Tessa Weisenborn <tessa@weisenbornready.com>, Keera Krause
<krausekeera@gmail.com>

Yes, the date was edited to reflect the email that was sent out . Bj, you are the real MVP 😭 😭 🙏

Get Outlook for iOS

From: Brenda Delbert <bdelbert@wheelingwv.gov>
Sent: Friday, October 25, 2024 4:42:35 PM
To: Tessa Weisenborn <tessa@weisenbornready.com>; Keera Krause <krausekeera@gmail.com>
Cc: Katie L. Hughes <katie.hughes@wheelingwv.gov>
Subject: RE: [EXTERNAL]WV Notification

[Quoted text hidden]

Brenda Delbert <bdelbert@wheelingwv.gov>   Fri, Oct 25, 2024 at 4:47 PM
To: "Katie L. Hughes" <katie.hughes@wheelingwv.gov>, Tessa Weisenborn <tessa@weisenbornready.com>, Keera Krause
<krausekeera@gmail.com>

Ok all good!

Northern Panhandle Continuum of Care (NPCoC)

[Quoted text hidden]

Tessa Weisenborn <tessa@weisenbornready.com>   Mon, Oct 28, 2024 at 2:18 PM
To: Brenda Delbert <bdelbert@wheelingwv.gov>
Cc: "Katie L. Hughes" <katie.hughes@wheelingwv.gov>, Keera Krause <krausekeera@gmail.com>

Thanks, ladies!
Is there any sort of 'upload log' or other evidence you can share that shows what time and date this was posted, by chance?
I can use this email thread but if there is something on the website backend that would be more helpful, I would appreciate it.
-Tessa

Brenda Delbert <bdelbert@wheelingwv.gov>   Mon, Oct 28, 2024 at 2:22 PM
To: Tessa Weisenborn <tessa@weisenbornready.com>
Cc: "Katie L. Hughes" <katie.hughes@wheelingwv.gov>, Keera Krause <krausekeera@gmail.com>

Nothing I see. Im sure the actual IT professionals and website host folks have a way to know but nothing on my end.

Tessa Weisenborn <tessa@weisenbornready.com>   Mon, Oct 28, 2024 at 2:44 PM
To: Brenda Delbert <bdelbert@wheelingwv.gov>
Cc: "Katie L. Hughes" <katie.hughes@wheelingwv.gov>, Keera Krause <krausekeera@gmail.com>

Ok, thanks.

Friday, October 25, 2024

We are pleased to announce the public posting of our HUD Continuum of Care (CoC) Collaborative application. This application reflects our commitment to addressing homelessness in our community through a coordinated and comprehensive approach.

We encourage you to review the collaborative application, including the attachments, and the Priority Listings, and provide any feedback you may have. Your insights are invaluable to ensuring our approach is inclusive and meets the diverse needs of our community.

The public posting period will run from 10/25/2024 to 10/28/2024 at 2:00PM EST. The deadline to submit CoC Consolidated applications and project applications for FY 2024 funds is 8:00 PM EDT on October 30, 2024.

Thank you for your continued support in our efforts to end homelessness. We look forward to your feedback and to working together towards a brighter future for all members of our community.

Sincerely,

Katie Hughes, MSW, LGSW
Northern Panhandle Continuum of Care Director
304-234-2022
1500 Chapline St. Wheeling WV 26003

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any useer at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, https://www.hudexchange.info/program-support/my-question/ and choose "HDX" as the topic.

V 2024.42.1